

Notes for the coordinator of the user-test: you might need to create additional rows below for additional sections of the training module. At present the template has enough space for feedback for a module with 4 sections (not including the Welcome and Introduction, Summary and Self-Assessment, Further Reading and Learning, and Acknowledgements)

Name of the module being tested: _____

User-testers name and email address (you can choose to remain anonymous if you wish): _____

Section	Instruction	Task	Feedback
Course Summary	Go to the MOOCS section of the EU-Cit.Sci platform. Find the module you're user-testing and read the COURSE SUMMARY.	Do you feel the summary provides sufficient information on the course? If not, what do you think is missing?	
Course Enrolment	Once you've completed the above step, enrol on the course.	Did you encounter any issues with enrolling in the course? If so, please describe.	
Welcome and Introduction	Once you've completed the step above, go to the WELCOME AND INTRODUCTION section of the module.	- Does this section provide sufficient information on the course and its learning outcomes?	
Welcome and Introduction		- Did you encounter any spelling/ grammatical issues?	
Welcome and Introduction	If there are links, please click on all the links.	- LINKS: Did they all work?	
Welcome and Introduction	If there are pictures on the page please hover over each of them.	- PICTURES: Do they all have a credit? If not, which ones don't?	
Welcome and Introduction		- PICTURES: Are any of the images poor quality, look too big, too small?	
Welcome and Introduction		- PICTURES: For each of the pictures, do they have ALT-Text information?	
Welcome and Introduction	If there is a video(s), please watch it/them all the way through.	- VIDEOS: Did the video work?	
Welcome and Introduction		- VIDEOS: What did you think of the video content? Did you find it useful and interesting?	
Welcome and Introduction		- VIDEOS: Do you think the video timing was too short, too long or just right?	
Welcome and Introduction		- Did you find the content in this section useful, engaging, interesting?	
Welcome and Introduction		- Do you think the content of this section was presented appropriately for you e.g. was the use of language appropriate, were there any sections you did not understand?	
Welcome and Introduction		- Do you have any other comments about this section?	
[Enter section name]	Now visit the next section in the module and work through all the content.	- Did you encounter any spelling/ grammatical issues?	
[Enter section name]	If there are links, please click on all the links.	- LINKS: Did they all work?	
[Enter section name]	If there are pictures on the page please hover over each of them.	- PICTURES: Do they all have a credit? If not, which ones don't?	
[Enter section name]		- PICTURES: Are any of the images poor quality, look too big, too small?	
[Enter section name]		- PICTURES: For each of the pictures, do they have ALT-Text information?	
[Enter section name]	If there is a video(s), please watch it/them all the way through.	- VIDEOS: Did the video work?	
[Enter section name]		- VIDEOS: What did you think of the video content? Did you find it useful and interesting?	
[Enter section name]		- VIDEOS: Do you think the video timing was too short, too long or just right?	
[Enter section name]		- Did you find the content in this section useful, engaging, interesting?	
[Enter section name]		- Do you think the content of this section was presented appropriately for you e.g. was the use of language appropriate, were there any sections you did not understand?	
[Enter section name]		- Do you have any other comments about this section?	
[Enter section name]	Now visit the next section in the module and work through all the content.	- Did you encounter any spelling/ grammatical issues?	
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[Enter section name]		- VIDEOS: What did you think of the video content? Did you find it useful and interesting?	
[Enter section name]		- VIDEOS: Do you think the video timing was too short, too long or just right?	
[Enter section name]		- Did you find the content in this section useful, engaging, interesting?	

[Enter section name]		- Do you think the content of this section was presented appropriately for you e.g. was the use of language appropriate, were there any sections you did not understand?	
[Enter section name]		- Do you have any other comments about this section?	
[Enter section name]	Now visit the next section in the module and work through all the content.	- Did you encounter any spelling/ grammatical issues?	
[Enter section name]	If there are links, please click on all the links.	- LINKS: Did they all work?	
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[Enter section name]		- VIDEOS: Do you think the video timing was too short, too long or just right?	
[Enter section name]		- Did you find the content in this section useful, engaging, interesting?	
[Enter section name]		- Do you think the content of this section was presented appropriately for you e.g. was the use of language appropriate, were there any sections you did not understand?	
[Enter section name]		- Do you have any other comments about this section?	
[Enter section name]	Now visit the next section in the module and work through all the content.	- Did you encounter any spelling/ grammatical issues?	
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[Enter section name]		- Did you find the content in this section useful, engaging, interesting?	
[Enter section name]		- Do you think the content of this section was presented appropriately for you e.g. was the use of language appropriate, were there any sections you did not understand?	
[Enter section name]		- Do you have any other comments about this section?	
Summary and self-assessment	Now visit the SUMMARY AND SELF-ASSESSMENT section	Do you think the summary section provided a sufficient overview of the topics you covered in the module? If not, what do you think was missing?	
Summary and self-assessment		- Did you find the content in this section useful, engaging, interesting?	
Summary and self-assessment		- Do you think the content of this section was presented appropriately for you e.g. was the use of language appropriate, were there any sections you did not understand?	
Summary and self-assessment	If there are links, please click on all the links.	- LINKS: Did they all work?	
Summary and self-assessment	If there are pictures on the page please hover over each of them.	- PICTURES: Do they all have a credit? If not, which ones don't?	
Summary and self-assessment		- PICTURES: Are any of the images poor quality, look too big, too small?	
Summary and self-assessment		- PICTURES: For each of the pictures, do they have ALT-Text information?	
Summary and self-assessment		Did you encounter any spelling/ grammatical issues?	
Summary and self-assessment	Now take the final quiz.	Did it work OK or did you encounter any issues? Was there anything you didn't understand?	
Summary and self-assessment		Were you offered the chance to re-take the quiz?	
Summary and self-assessment		Upon completion of the quiz, did you receive your badge and certificate of completion (this should have arrived by email)?	
Further reading and learning	Now visit the FURTHER READING AND LEARNING section.	What do you think about the content on this page? Is it easy to follow?	
Further reading and learning		Did you encounter any spelling/ grammatical issues?	
Further reading and learning	If there were links, please click on all the links.	LINKS: Did they all work?	

Acknowledgments	Now visit the ACKNOWLEDGMENTS section.	What do you think about the content on this page? Is it easy to follow?	
Acknowledgments		Did you encounter any spelling/ grammatical issues?	
Acknowledgments	If there are links, please click on all the links.	- LINKS: Did they all work?	
	Now go back to the COURSE SUMMARY and re-read the learning objectives.	Having completed the course, does the course adequately address all the described learning outcomes? If not, why not and what do you think is missing?	